

«Investment Adviser name»  
«address 1»  
«address 2»  
«address 3»  
«address 4»  
«address 5»  
«address 6»  
«address 7»

13 October 2021

**THIS IS A NOTIFICATION THAT AFFECTS THE PLANS LISTED IN THIS LETTER. PLEASE PASS THIS TO THE INVESTMENT ADVISER IN YOUR COMPANY WHO MANAGES THE INVESTMENT CHOICES ON THESE PLANS, AS THEY MAY WISH TO TAKE SOME ACTION.**

The plans advised by you and impacted by this notification are listed at the end of this letter. We have not written directly to the owners of the plans listed. As each plan owner has appointed your company in the capacity of investment adviser to manage the investment choices on their behalf, you should contact your clients as necessary to discuss the details of this notification and any recommended course of action.

Dear Investment Adviser,

**CHANGES TO THE FUND RANGE FOR YOUR PLAN - <<Type>> - <<Policy Number>>**

We regularly review the funds available to <<Type>> ensure that plan owners continue to have access to a high quality and diverse range of funds, to help them meet their investment goals.

The review process considers the performance and risk profile of funds within the range to determine whether they continue to provide the right outcomes for investors and remain appropriate for the product. We also consider new additions that would offer something attractive or complementary to the range.

Following the introduction of our Responsible Investing fund sector in July 2020, we recently completed a review of the range, and are pleased to be able to announce a number of changes.

**The action we will be taking**

We will be closing one fund in the Responsible Investing Sector and switching clients into a similar, alternative fund within the existing fund range. We have also added **five** additional funds (nine including currency variants) to the Responsible Investing fund range, increasing the thematic categories from six to eight.

Between **15 December 2021 and 30 December 2021** your clients' unit holding in the closing fund will automatically be switched (including any regular payment allocation) into the alternative fund which is detailed in the table overleaf. They can remain invested in the closing fund they hold until the switch date.

If you are happy with our choice of receiving fund then you do not need to do anything. However, if you would prefer to switch to a different fund, it's free of charge and very easy to do.

**Switching funds is easy**

Visit the fund centre for the relevant product at [www.rl360.com/fundcentres](http://www.rl360.com/fundcentres) to help you decide on a new fund, or funds. After that, choose one of the following options:

Switch online	Send us your changes
If you are a registered user of our <b>Online Service Centre</b> and have <b>signed up for online switching</b> , log into your account at <a href="http://www.rl360.com">www.rl360.com</a> and submit your switch online quickly and efficiently.	Download a copy of our <b>Fund Switch Instruction Form</b> , which you will find on the product fund centre website page, complete it and fax, post or email a scanned version back to us using the details on the form.

If you have any questions regarding this letter or any general queries, please get in touch. Call our Customer Service Team on +44 (0)1624 681682 or send an email to [csc@rl360.com](mailto:csc@rl360.com) and one of our team will be happy to help.

Kind regards



Chris Corkish  
Investment Marketing Manager

### Closing fund and the default alternative fund

The below table details the closing fund and the alternative receiving fund we have selected:

#### Sector: ESG - Multi-Thematic

Closing fund	ISIN	OCF <sup>1</sup>	Receiving fund	ISIN	OCF <sup>1</sup>
Sarasin Responsible Global Equity A Acc	GB00B43H4F86	1.72%	BMO Responsible Global Equity 1 Acc	GB0030833650	1.62%

### The new additions to the Responsible Investing sector

#### Multi-Thematic

Fund Name	Currency options	Morningstar Category	Morningstar Rating <sup>2</sup>	OCF <sup>1</sup>
Nordea 1 Global Stars Equity BP Acc <i>*Launching November 2021*</i>	EUR, USD	Global Equity Large Cap Blend Equity	5 Star	1.79%

#### ESG – Multi-Asset funds

Fund Name	Currency options	Morningstar Category	Morningstar Rating <sup>2</sup>	OCF <sup>1</sup>
BGF ESG Multi-Asset A2 Acc	EUR, USD	Moderate Allocation	5 Star	1.46%
Janus Henderson Global Responsible Managed A Acc	GBP	Moderately Adventurous Allocation	5 Star	1.7%

#### ESG – Fixed Income

Fund Name	Currency options	Morningstar Category	Morningstar Rating <sup>2</sup>	OCF <sup>1</sup>
RobecoSAM Global SDG Credits DH Acc	EUR, USD	Global Corporate Bond	4 Star/ 3 Star	1.01%
Allianz Green Bond AT Acc	EUR, USD	Global Bond	4 Star / -	1.14%

Notes: Information within these tables is sourced from Morningstar® and is correct as at 6 October 2021.

<sup>1</sup>Morningstar® awards a Star rating based on historic returns adjusted for risk and charges, with the top 10% of funds in a category awarded a 5 Star and the bottom 10% a 1 Star.

<sup>2</sup>Ongoing Charge ("OCF") includes the Annual Management Charge plus other operational expenses, so better reflects the total costs applied to the fund.

**Your company is appointed in the capacity of investment adviser on the following plans affected by this notification:**

<b>Plan number</b>	<b>Product</b>	<b>Plan owner name</b>
<<Policy number>>		

SAMPLE